### **DEPARTMENT OF FOREIGN AFFAIRS AND TRADE**

## Values Statement



We uphold and promote the Australian Public Service Values: *Impartial, Committed to service; Accountable; Respectful* and *Ethical*. In addition, we place particular importance on the following agency values that define how we work and shape our culture:

#### **Achievement**

We take pride in delivering high quality and innovative policy advice, programs and services to advance Australia's interests.

- We set high standards for what we do and how we do it
- We encourage and reward innovation and create avenues for staff to propose, cultivate and test ideas.
- We engage with risk and have confidence in our judgement.
- We think strategically at all levels and foster creative and effective solutions for government.
- We learn from success and failure and seek out constructive feedback.
- We always look for opportunities to improve our work.

# Leadership and Accountability

We are courageous and innovative in meeting challenges, bold in contesting ideas and accountable for our actions.

- We contest our advice internally and speak with one voice externally.
- We exercise leadership at all levels, in our individual responsibilities and for the agency's broader priorities.
- We develop and value leaders that inspire, mentor, empower and communicate openly and clearly.
- We nurture talent and build teams in which all are valued and can contribute.
- We take responsibility for our decisions which are taken ethically and with integrity.
- We ensure high standards for the protection of the security of our people, property and information.

## Valuing People

We are fair, embrace diversity and harness and reward the knowledge, experience and creativity of all our staff.

- We communicate with honesty, courtesy and respect.
- We recognise and reward the achievements of all staff, including locally engaged staff.
- We value the expertise and diverse experience of our staff.
- We identify and address bias proactively.
- We promote reconciliation with Indigenous Australians.
- We share responsibility for a healthy workplace, including encouraging a healthy work/life balance, and zero tolerance of bullying.

## Collaboration

We are one team—respected for our ability to foster relationships across government and the world to advance Australia's interests.

- We work together to achieve our collective vision
- We respect and foster different ideas and views.
- We cultivate professional relationships internally, domestically and internationally, recognising they are critical to our success.
- We capture knowledge and share it professionally.
- We harness the views and experience of our partners to think broadly and deliver high quality results.
- We ensure our systems and processes enable collaboration and promote success.